

# Westchester County Taxi & Limousine Commission

## PROM NIGHT FACT SHEET

### When Hiring a Limousine or Car Service for the Prom:

- **Be sure** the **Limousine Company** or **Car Service**, vehicle and the driver are all properly licensed with the Westchester County Taxi & Limousine Commission (WCTLC) for pick up's and drop off's within Westchester County. Contracts must be signed by persons 18 years or older.
  - If going to a prom in Westchester but being picked up outside of Westchester, be sure the limousine company or car service has vehicles and drivers licensed by either Westchester County TLC, New York City TLC or Nassau County TLC.
- **Be sure** the **Limousine** or **Car** has a TLC decal in the lower right side of the windshield. Check to see that the decal expiration date has not expired. Vehicles should also have TLC license plates. LA or LV plates are acceptable with proper TLC one-point permits.
  - Larger limousines and party buses are not required to have TLC permits but they need to be in compliance with New York State Department of Transportation safety regulations.
- **Be sure** the **Driver** has a valid TLC Driver Permit. Check the expiration date on the front of the permit to be sure it's valid.
  - The driver should have a NY chauffer class license E [up to 9 passengers] or a Commercial Driver's License (CDL) with P endorsement for 10 passengers or more or the equivalent from another State.

### Other Tips:

- *Get it in writing* – Be sure you have a contract with the Limousine/Car Service. Contracts must be signed by persons 18 years or older.
- WCTLC recommends signing a '*prom safety contract*' with the selected Limousine / Car Service.
- Remind the Car Service that persons under 21 will use the car, and that **NO ALCOHOL** should be in the vehicle at the time of pick up as well as during the course of the rental period.
- Speak to the driver directly about an alcohol/drug free ride; ask to inspect the car and its trunk to be sure that alcohol and drugs are not present.
- Tell the driver you do not want any stops made on the way to the prom.
- Party buses are **NOT** exempt. Buses will be inspected for alcohol/drugs.
- **Provide an emergency contact name and phone number to the driver.**



For more information visit: [www.tlc.westchestergov.com](http://www.tlc.westchestergov.com) or call 914-995-8390